

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Tuesday, January 10, 2023  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, AB**

**PRESENT:**

Josh Knelsen	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Cameron Cardinal	Councillor
Darrell Derksen	Councillor (left the meeting at 4:24 p.m.)
David Driedger	Councillor
Garrell Smith	Councillor
Lisa Wardley	Councillor
Ernest Peters	Councillor

**REGRETS:**

**ADMINISTRATION:**

James Thackray	Chief Administrative Officer
Byron Peters	Director of Projects and Infrastructure
Louise Flooren	Manager of Legislative & Support Services/ Recording Secretary
Jennifer Batt	Director of Finance
Don Roberts	Director of Community Services
Caitlin Smith	Director of Planning and Agriculture
Michael Stamhuis	Interim Director of Operations
John Zacharias	Director of Utilities

**ALSO PRESENT:** Members of the Public

Minutes of the Regular Council Meeting for Mackenzie County held on January 10, 2023 in the Council Chambers at the Fort Vermilion County Office.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Knelsen called the meeting to order at 10:00 a.m.

**AGENDA: 2. a) Adoption of Agenda**

**MOTION 23-01-001 MOVED** by Councillor Braun

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That the agenda be adopted with the following additions:

- 10. d) Problem Dogs
- 13. a) Power Pole

**CARRIED**

**ADOPTION OF PREVIOUS MINUTES:** 3. a) **Minutes of the December 13, 2022 Regular Council Meeting**

**MOTION 23-01-002** **MOVED** by Councillor Peters

That the minutes of the December 13, 2022 Regular Council Meeting be adopted as presented.

**CARRIED**

**ADOPTION OF PREVIOUS MINUTES:** 3. b) **Business Arising out of the Minutes**

None.

**CLOSED MEETING:** 4. a) **Closed Meeting**

**MOTION 23-01-003** **MOVED** by Councillor Cardinal

That Council move into a closed meeting at 10:02 a.m. to discuss the following:

- 4.c) Review of Tenders: 2023 Re-Graveling Program and 27<sup>th</sup> Baseline Road Reconstruction (*FOIP Sections 23, 24, 25 and 27*)

**CARRIED**

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Councillors Present
- James Thackray, Chief Administrative Officer
- Byron Peters, Director of Projects and Infrastructure
- Louise Flooren, Manager of Legislative & Support Services/ Recording Secretary
- Jennifer Batt, Director of Finance
- Don Roberts, Director of Community Services

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- Caitlin Smith, Director of Planning and Agriculture
- Michael Stamhuis, Interim Director of Operations
- John Zacharias, Director of Utilities

**MOTION 23-01-004**      **MOVED** by Councillor Derksen

That Council move out of a closed meeting at 11:28 a.m.

**CARRIED**

Reeve Knelsen recessed the meeting at 11:28 a.m. and reconvened the meeting at 11:40 a.m.

**DELEGATIONS:**      **7. a) Chase Milligen – Alberta Transportation**

Reeve Knelsen recessed the meeting at 12:27 p.m. and reconvened the meeting at 1:03 p.m.

**CLOSED MEETING:**      **4. a) Closed Meeting**

**MOTION 23-01-005**      **MOVED** by Councillor Bateman

That Council move into a closed meeting at 1:04 p.m. to discuss the following:

- 4.a) CAO Report (*FOIP Sections 16, 17, 23 and 24*)
- 4.b) AUPE Negotiations (*FOIP Sections 23, 24 and 27*)

**CARRIED**

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Councillors Present
- James Thackray, Chief Administrative Officer

**MOTION 23-01-006**      **MOVED** by Councillor Peters

That Council move out of a closed meeting at 1:48 p.m.

**CARRIED**

**CLOSED MEETING:**      **4. a) CAO Report**

**MOTION 23-01-007**      **MOVED** by Councillor Bateman

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That the CAO Report be received for information.

**CARRIED**

**CLOSED MEETING: 4. b) AUPE Negotiations**

**MOTION 23-01-008 MOVED** by Councillor Driedger

That the AUPE Negotiations discussion be received for information.

**CARRIED**

**CLOSED MEETING: 4. c) Review of Tenders: 2023 Re-Graveling Program and 27<sup>th</sup> Baseline Road Reconstruction**

**MOTION 23-01-009 MOVED** by Deputy Reeve Sarapuk

That the Tender Documents for the 2023 Road Re-Graveling Program and the 27th Baseline Road Reconstruction Project be authorized for issuance subject to the amendments requested by Council.

**CARRIED**

**DELEGATIONS: 7. a) Alberta Transportation Update**

**MOTION 23-01-010 MOVED** by Councillor Derksen

That a letter be sent to Alberta Transportation highlighting the willingness of Mackenzie County and the community benefits of a collaboration between Mackenzie County, Alberta Conservation Association and Alberta Transportation for the Highway 697 roundabout future project.

**CARRIED**

**TENDERS: 5. a) None**

**PUBLIC HEARINGS: 6. a) None**

**GENERAL REPORTS: 8. a) None**

**AGRICULTURE  
SERVICES:**

**9. a) None**

**COMMUNITY  
SERVICES:**

**10. a) Medical Co-Response/Medical First Responder -  
Review**

**MOTION 23-01-011**

**MOVED** by Councillor Wardley

That Mackenzie County invoices Alberta Health Services for all the 2022 Medical Co-Response calls and that Alberta Municipalities and Rural Municipalities of Alberta be carbon copied.

**CARRIED**

**MOTION 23-01-012**

**MOVED** by Councillor Braun

That Mackenzie County fire departments continue to participate in the Medical First Responders Program at the limited response level with immediate life threatening response levels of service to be set as Delta and Echo level events, and driver assistance if requested by Alberta Health Services for a (6) six month term.

**CARRIED**

**COMMUNITY  
SERVICES:**

**10. b) Forest Resource Improvement Association of Alberta  
(FRIAA) Grant Funding – 2022 Budget Amendment**

**MOTION 23-01-013**  
Requires 2/3

**MOVED** by Councillor Wardley

That the 2022 One Time Projects budget be amended to include the FFP-22-28 and FFP-22-29 in the amount of \$179,550 with funding coming from the Forest Resource Improvement Association of Alberta (FRIAA).

**CARRIED**

**COMMUNITY  
SERVICES:**

**10. c) Amendment - Policy ADM021 - Purchase Wearing  
Apparel for Full Time Staff, Council, & Volunteer Fire  
Fighters**

**MOTION 23-01-014**

**MOVED** by Councillor Wardley

That the Purchase Wearing Apparel for Full Time Staff, Council, & Volunteer Fire Fighters Policy ADM021 be amended as presented/discussed.

**CARRIED**

**COMMUNITY SERVICES:**

**10. d) Problem Dogs (ADDITION)**

**MOTION 23-01-015**  
Requires Unanimous

**MOVED** by Councillor Wardley

That administration contact the Town of High Level and request assistance for animal control in the hamlets.

**CARRIED UNANIMOUSLY**

Reeve Knelsen recessed the meeting at 2:27 p.m. and reconvened the meeting at 2:48 p.m.

**FINANCE:**

**11. a) Amend Policy RESV05 - Gravel Reclamation Reserve**

**MOTION 23-01-016**

**MOVED** by Councillor Wardley

That Policy RESV05 - Gravel Reclamation Reserve be amended as presented.

**CARRIED**

**FINANCE:**

**11. b) Fee Schedule Bylaw 1277-23**

**MOTION 23-01-017**  
Requires 2/3

**MOVED** by Councillor Wardley

That Bylaw 1277-23 being the Fee Schedule Bylaw for Mackenzie County be amended as discussed and brought back to the next Regular Council Meeting.

**CARRIED**

**FINANCE:**

**11. c) Short Term Borrowing Bylaw 1278-23**

**MOTION 23-01-018**  
Requires 2/3

**MOVED** by Councillor Derksen

That first reading be given to Bylaw 1278-23, being a bylaw authorizing the short-term borrowing of funds with ATB Financial.

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**CARRIED**

**MOTION 23-01-019**  
Requires 2/3

**MOVED** by Deputy Reeve Sarapuk

That second reading be given to Bylaw 1278-23, being a bylaw authorizing the short-term borrowing of funds with ATB Financial.

**CARRIED**

**MOTION 23-01-020**  
Requires Unanimous

**MOVED** by Councillor Derksen

That consideration be given to go to third reading of Bylaw 1278-23, being a bylaw authorizing the short-term borrowing of funds with ATB Financial, at this meeting.

**CARRIED UNANIMOUSLY**

**MOTION 23-01-021**  
Requires 2/3

**MOVED** by Councillor Braun

That third reading be given to Bylaw 1278-23, being a bylaw authorizing the short-term borrowing of funds with ATB Financial.

**CARRIED**

**FINANCE:**

**11. d) Disaster Recovery Program – 2020 Update December Report**

**MOTION 23-01-022**

**MOVED** by Councillor Wardley

That the outstanding 2020 Disaster Recovery Program December 2022 update report be received for information.

**CARRIED**

**FINANCE:**

**11. e) Zama Recreation Projects - 2022 Budget Amendment**

**MOTION 23-01-023**  
Requires 2/3

**MOVED** by Councillor Cardinal

That the 2022 Capital Project Budgets be amended by \$6,991 for the Zama Campground – Major Improvements, \$9,169 for the Zama Cabin Utilities, and \$522 for the Zama Park Shelter

Windows with all funding coming from the Zama Recreation Society fundraising.

**CARRIED**

**FINANCE:** 11. f) **Councillor Expense Claims**

**MOTION 23-01-024** **MOVED** by Councillor Cardinal

That the Councillor Expense Claims for December 2022 be received for information.

**CARRIED**

**FINANCE:** 11. g) **Members at Large Expense Claims**

**MOTION 23-01-025** **MOVED** by Councillor Braun

That the Member at Large Expense Claims for December 2022 be received for information.

**CARRIED**

**FINANCE:** 11. h) **Provincial Education Requisition Credit Program 2022 (Schedule "A" & "B" HANDOUT)**

**MOTION 23-01-026** **MOVED** by Councillor Peters  
Requires 2/3

That the Tax Roll accounts as detailed in Schedule "A", be deemed as uncollectable, reflected as bad debt, and written off.

**CARRIED**

**MOTION 23-01-027** **MOVED** by Councillor Bateman

That administration apply for reimbursement under the 2022 Provincial Education Requisition Credit / Designated Industrial Requisition Credit Program as per Schedule "A" & Schedule "B" in the amount of \$53,600.

**CARRIED**

**PROJECTS & INFRASTRUCTURE:** 12. a) **None**

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**OPERATIONS: 13. a) Power Pole (ADDITION)**

**MOTION 23-01-028** **MOVED** by Councillor Smith

Requires Unanimous

That administration look into the Power Pole issue as discussed.

**CARRIED UNANIMOUSLY**

Reeve Knelsen recessed the meeting at 3:50 p.m. and reconvened the meeting at 4:01 p.m.

**UTILITIES: 14. a) None**

**PLANNING & DEVELOPMENT: 15. a) Bylaw 1266-22 Land Use Bylaw Amendment to Rezone Part of NW 12-105-15-W5M from Agriculture "A" to Rural Country Residential 3 "RCR3"**

**MOTION 23-01-029** **MOVED** by Councillor Bateman

That second reading be given to Bylaw 1266-22 being a Land Use Bylaw Amendment to Rezone Part of NW 12-105-15-W5M from Agriculture "A" to Rural Country Residential 3 "RCR3" to accommodate eleven (11) estate-like residential lots.

**DEFEATED**

**PLANNING & DEVELOPMENT: 15. b) Bylaw 1275-23 Land Use Bylaw Amendment to Rezone Plan 882 1512, Lot OT from La Crete Main Street "LC-MS" to La Crete Heavy Industrial "LC-HI"**

**MOTION 23-01-030** **MOVED** by Councillor Wardley

That first reading be given to Bylaw 1275-23 being a Land Use Bylaw Amendment to rezone Plan 882 1512, Lot OT from La Crete Main Street "LC-MS" to La Crete Heavy Industrial "LC-HI", subject to public hearing input.

**CARRIED**

**PLANNING & DEVELOPMENT: 15. c) Bylaw 1276-23 Land Use Bylaw Amendment to Rezone Plan 852 0927, Lot OT from La Crete Main Street "LC-MS" to La Crete Heavy Industrial "LC-HI"**

**MOTION 23-01-031** **MOVED** by Councillor Braun

That first reading be given to Bylaw 1276-23 being a Land Use Bylaw Amendment to rezone Plan 852 0927, Lot OT from La Crete Main Street "LC-MS" to La Crete Heavy Industrial "LC-HI", subject to public hearing input.

**CARRIED**

**ADMINISTRATION: 16. a) Northern and Regional Economic Development (NRED) Program Grant**

**MOTION 23-01-032 MOVED** by Councillor Driedger

That Mackenzie County provide a letter of support to the Regional Economic Development Initiative for Northwest Alberta supporting their Northern and Regional Economic Development (NRED) grant application.

**CARRIED**

**MOTION 23-01-033 MOVED** by Councillor Braun

That Mackenzie County apply for the Northern and Regional Economic Development (NRED) grant, with a focus on an economic investment strategy and action plan and a tourism development plan.

**CARRIED**

**MOTION 23-01-034 MOVED** by Councillor Bateman  
 Requires 2/3

That the 2023 One Time Project be amended by \$200,000, with 50% of the funding coming from the Northern and Regional Economic Development (NRED) grant and 50% of the funding coming from the General Operating Reserve, subject to receiving the grant funding.

**CARRIED**

**ADMINISTRATION: 16. b) Federation of Canadian Municipalities (FCM) Conference**

**MOTION 23-01-035 MOVED** by Councillor Braun

That the following Councillors be authorized to attend the Federation of Canadian Municipalities (FCM) Conference on May 25 - 28, 2023 in Toronto, Ontario:

1. Reeve Knelsen
2. Councillor Braun
3. Councillor Cardinal
4. Councillor Derksen
5. Councillor Wardley

**CARRIED**

**COMMITTEE OF THE WHOLE ITEMS:** 17. a) None

**COUNCIL COMMITTEE REPORTS:** 18. a) Council Committee Reports (verbal)

**MOTION 23-01-036** **MOVED** by Councillor Bateman

That the Council Committee Reports (verbal) be received for information.

**CARRIED**

Councillor Derksen left the meeting at 4:24 p.m.

**INFORMATION/ CORRESPONDENCE:** 19. a) Information/Correspondence

**MOTION 23-01-037** **MOVED** by Councillor Wardley

That the information/correspondence items be accepted for information purposes.

**CARRIED**

**NOTICE OF MOTION:** 20. a) None

**NEXT MEETING DATES:** 21. a) Next Meeting Dates

Budget Council Meeting  
January 11, 2023  
10:00 a.m.  
Fort Vermilion Council Chambers

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Committee of the Whole Meeting  
January 24, 2023  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:**        **22. a) Adjournment**

**MOTION 23-01-038**        **MOVED** by Councillor Driedger

That the Council meeting be adjourned at 4:51 p.m.

**CARRIED**

These minutes were approved at the January 25, 2023 Regular Council Meeting.

(original signed)  
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Josh Knelsen  
Reeve

(original signed)  
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James Thackray  
Chief Administrative Officer

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